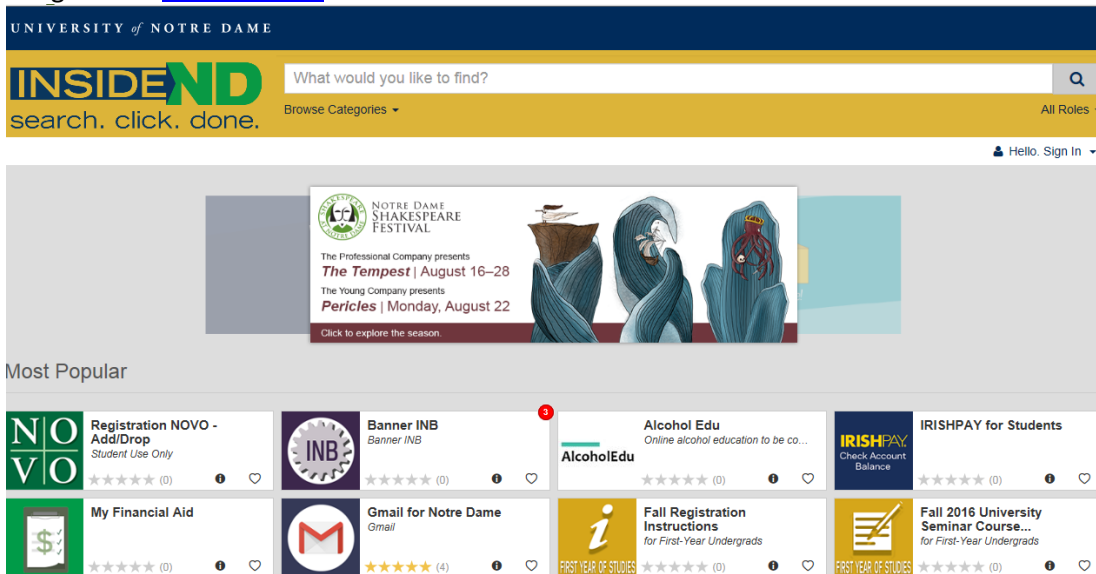
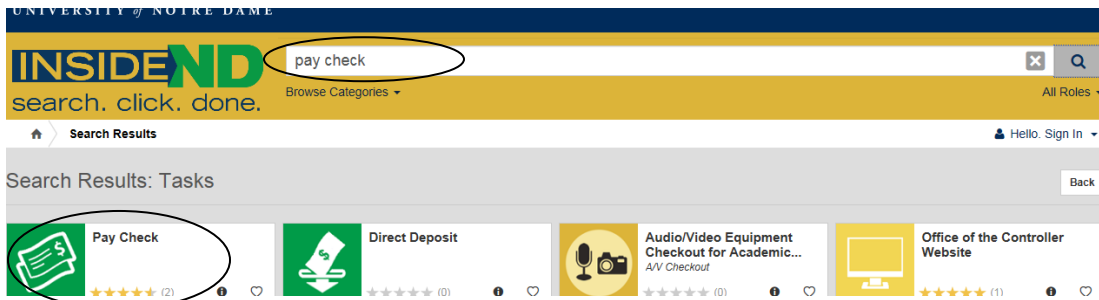


Hourly Employee – Statement of Pay Online

1. Log on to – inside.nd.edu



2. Search for the **Pay Check** task in the search field
3. Click on **Pay Check** task to access your pay statement. Note: You may be required to CAS authenticate in order to access certain tasks.



Don't know your NetID and password?

In order to view the information at <http://inside.nd.edu>, you need your University NetID and password. If you do not know your NetID and password, please visit the OIT help Desk in Room 128 DeBartolo Hall or contact them at 631-8111. (When visiting the OIT Help Desk, a photo ID will be required to access your NetID information.)

Payroll questions: email payroll@nd.edu or call 631-7575

Example of Statement of Pay Online – Hourly

Banner ID: 901840452 **Pay Date:** Feb 17, 2012
Employee: Joe Paul DiMaggio **Pay Number:** Bi-Weekly 4
Address: 1234 South Main St. **Pay Period:** Jan 28, 2012-Feb 10, 2012
 South Bend, Indiana 46601

[Summary](#) | [Earnings](#) | [Benefits, Deductions and Taxes](#) | [Check or Direct Deposit](#) | [Filing Status](#)

Summary

Type	Current Period	YTD Amount
Gross Amount:	\$1,345.50	\$2,652.00
Total Personal Deductions:	\$333.56	\$657.06
Net Amount:	\$1,011.94	\$1,994.94

Net Pay

Amount of your direct deposit into your bank account for the selected pay period.

Earnings

Job	Earnings	Hours or Units	Rate	Amount	YTD Amount
S94172-00	Overtime Pay - FLSA generated	5.00	\$13.000000	\$32.50	\$65.00
	Regular Pay - Hourly	85.00	\$13.000000	\$1,105.00	\$2,210.00
	Sick - Hourly	8.00	\$13.000000	\$104.00	\$169.00
	Vacation - Hourly	8.00	\$13.000000	\$104.00	\$208.00
	Total:			\$1,345.50	\$2,652.00

Benefits, Deductions and Taxes

	Employee	Employee YTD	Applicable Gross	Applicable Gross YTD
Benefits and Deductions				
Deductions before Federal Tax				
Dental-Delta Preferred	\$10.34	\$20.68		
Medical-Meritain CHA HMO	\$35.50	\$71.00		
Vision-EyeMed	\$4.16	\$8.32		
Taxes				
Federal Tax	\$143.27	\$280.69	\$1,295.50	\$2,552.00
Indiana State Income Tax	\$42.74	\$84.15	\$1,295.50	\$2,552.00
Social Security-FICA	\$54.41	\$107.18	\$1,295.50	\$2,552.00
Social Security-Medicare	\$18.78	\$37.00	\$1,295.50	\$2,552.00
St. Joseph County Income Tax	\$22.00	\$43.32	\$1,295.50	\$2,552.00
Deductions after Federal Tax				
Dependent Life Child	\$0.76	\$1.52		
Life Insurance-Supplemental	\$1.60	\$3.20		
Total:	\$333.56	\$657.06		

Year to date Earnings and deduction YTD totals for the selected pay period.

Applicable Gross Gross taxable income amounts for the selected pay period and YTD.

Check or Direct Deposit

Number	Document Type	Bank Name	Account Type	Amount
23333336	Direct Deposit	Chase/NY	Checking	\$1,011.94

Filing Status

Federal Tax

Filing Status	Number of Allowances	NRA	Additional Withholding
Single	1		\$0.00

Indiana State Income Tax

# Exemp:	Additional Withholding
1	\$0.00

Filing Status

Federal and State tax filing status information for the selected pay period.

Payroll questions: email payroll@nd.edu or 631-7575

Example of Paper Pay Statement

Deposit Date
09/04/09



DEPOSITED AT: Notre Dame Credit Union

** DIRECT DEPOSIT ADVICE ** NOT A CHECK ** DIRECT DEPOSIT ADVICE ** NOT A CHECK **

TO THE ACCOUNT OF

Cressy Bame
1111 North Main St
Mishawaka IN 46545-6517

Deposit Amount
\$*****867.74

**** VOID ****
DIRECT DEPOSIT ADVICE
**** NON-NEGOTIABLE ****

University of Notre Dame - Payroll Account

Employee			Pay #	Pay Period	Deposit #	Deposit Amount	
Bame, Cressy			18	08/15/09 08/28/09	22222222	\$867.74	
Pay Type	Units	Rate	Amount	Deductions		Current	Year - to - Date
Reg Pay	80.00	14.78	1,182.40	Dental-Delta Preferred	18.76	243.88	
				Dependent Life Spouse	1.68	21.84	
				Federal Tax	95.69	1,589.08	
				Indiana State Income Tax	35.95	532.66	
				Life Insurance-Supplemental	2.43	31.59	
				Medical-Meritain Select FMO	60.00	780.00	
				Social Security-FICA	67.94	1,004.69	
				Social Security-Medicare	15.89	234.97	
				St. Joseph County Income Tax	8.46	125.35	
				Vision-EyeMed	7.86	102.18	
Cash Earnings Totals:			1,182.40	Deduction Totals:		314.66	
*Non-Cash Earnings Totals:							

Net Pay
Amount of your check or direct deposit into your bank account.

Year to Date Totals
Earnings and benefit totals for current year.

Accrued Hours
Vacation and sick hours earned and taken will be displayed by pay period.

Direct Deposit Summary		++ These YTD totals are not available for 2006	
Checking	867.74		
Direct Deposit Totals:	\$867.74		
YTD Gross	\$17,330.70	Deposit Date	09/04/09
Leave Balances		Filing Status	
	Vacation	Sick	
Beginning Balance:	199.60 H	720.00 H	Fed: S 01
Hours Accrued:	7.70 H	.00 H	State: 01
Hours Taken:	00 H	.00 H	Local: 01
Current Available:	207.30 H	720.00 H	

Exemption/Allowances
Current exemption elections for federal, state and local taxes.