

INTERNATIONAL BANK TRANSFER FORM

NOT for US Bank Accounts

Instructions:

1. Attach this form to the payment request being submitted (Toolkit, TravelND, etc)
2. If you have questions, please email Accounts Payable (acctpay@nd.edu)
3. Special Notes:
 - a. Mexico - wires must have a CLABE # (18 digits)
 - b. Great Britain – wires in US dollars must have a bank account # and a Sort Code (6 digits)
 - c. China – US dollar preferable. Chinese Yuan wires require additional information

BENEFICIARY BANK (payee's bank):

Payee's Exact Name on Bank Account _____

Payee's Email Address _____

Bank Name _____

Bank City, State, & Country _____

ABA/Routing-9 digit (Swift code for International) _____

Bank Account Number (IBAN for Europe) _____

INTERMEDIARY BANK (if applicable):

Bank Name _____

Bank City & State _____

ABA/Routing - 9 digit _____

Bank Account Number (if applicable) _____

ADDITIONAL REQUESTED INFORMATION (optional, may improve payment processing time):

Full Name (if different than name on Bank Account) _____

Payee's Address _____

Payee's Date of Birth _____ Payee's Phone _____

Submitted by _____ Email _____