Grant Query Forms

This document explains how to use the various grant query forms to view grant information.

Objectives

After completing this session, you will be able to:

- Query grant organization information using FRIORGH
- Query Grant code setup information using FRAGRNT (PI, agency, grant status)
- View grant inception-to-date budget status of a grant fund using FRIGITD
- View grant transaction detail using FRIGTRD
- Query fiscal year-to-date transactions on a grant
- Generate grant inception-to-date report using FRRGITD

Introduction to Grant Information

The Research Accounting module enables you to track grants from the time you submit a proposal to a funding agency through the award and disbursement process. This module also enables you to perform reporting functions after you receive a grant award.

Grant Organization Inquiry (FRIORGH)

1. For the most direct access: From the main page in the Search Box type **FRIORGH** and press **Enter**.



2. Enter the following information in the Key block:



3. Click **Go**





Note: Click on column headers to sort in ascending or descending order. Use the down arrow to navigate to additional records.

	http://wendestest.cit.ad.adu/annliestionNoviestes/annolest#C	ant Organizati	on Inquiny (EDIODCU)	0 - 8 4	Manager				
X Convert	Belect	ant organizati	on inquiry (FRIORGH)		Banner Environme	default 😡	InsideIND - Test // Up Application N	a × Vracie Fusion Mid	ПХҰ
👍 🧉 insideND	🛛 🔽 Suggested Sites 👻 🏧 University of Notre Dame 🦉 We	Slice Gallery	Welcome						
									_
≡ q	TEST - University of Notr	e Dame					Carol L. Grontkov	wski 🔒 Sign Out	?
× Grai	nt Organization Inquiry FRIORGH 9.0 (AWSTEST)					🔒 ADD 🖹 RE		🏶 TOOLS
COA: 1 Org	ganization: 30145 Psychology							st	art Over
* GRANT ORG	ANIZATION INQUIRY FORM						🖶 in	sert 🔚 Delete 🌇 Copy	🕄 Filter
Grant	Description	Status	Date	Project Start	Organization	Description	Proposal	Maximum Amount	
N46266	ADMIN CHILD YOUT	I	09/30/2002	09/30/2002	30145	Psychology			
G00000179	APA Editorial Office Expenses	1	03/21/2007	01/01/2007	30145	Psychology		2	79,160.00
G00000120	APA Office Expense Fund	1	12/08/2006	01/01/2007	30145	Psychology			7,500.00
GENERAT	APA Office Expense Fund	1	12/08/2006	01/01/2007	30145	Psychology			7,500.00
G00001445	APF 2011 Visionary Fund Grant	1	07/08/2011	07/08/2011	30145	Psychology			16,514.00
N45917	ARMY DASW01-02-K	1	04/25/2007	05/01/2002	30145	Psychology		2	01,062.00
G00002275	Autism Science Foundation UNDG14-09	1	05/01/2014	05/01/2014	30145	Psychology			3,000.00
G00002729	Bowsher Booher Foundation-Valentino	1	07/01/2015	07/01/2015	30145	Psychology			5,000.00
FY12BRD	Bridge Funding for FY12	А	09/07/2011	09/07/2011	30145	Psychology			10,000.00
FY12BRD	Bridge Funding for FY12	А	12/12/2011	12/12/2011	30145	Psychology			30,000.00
FY13BRD	Bridge Funding for FY13	1	07/01/2012	07/01/2012	30145	Psychology			9,000.00
N48080	CATTELL FUND	1	09/06/2005	09/01/2005	30145	Psychology			32,000.00
G00001955	CTB McGraw Hill No. 00000399.2	1	01/01/2013	01/01/2013	30145	Psychology			71,250.00
G00001403	CTB/McGraw Hill Contract No. 339.1	1	01/01/2011	01/01/2011	30145	Psychology			83,370.00
G00002205	CTB/McGraw-Hill 00000399.2	1	01/01/2014	01/01/2014	30145	Psychology			38,736.00
G00001085	CTB/McGraw-Hill-CTB #06408-DC10-000	1	01/01/2010	01/01/2010	30145	Psychology			80,000.00
FY12CTSID	CTSI Projects for FY12	I	08/01/2011	08/01/2011	30145	Psychology			~
								CANCE	EL SELECT
EDIT	Record: 1/163 FRBGRNT_FRBGRNT_TI	'LE [1]							ellucian

To review Grant Detail, go to $\ensuremath{\textbf{Related}}$ and Select $\ensuremath{\textbf{Grant}}$ Information (FRAGRNT)

🔘 Car	ol L. Gr	ontkowski	🔒 Sign Out	?
	🕂 ADD	🖹 RETRIEVE	RELATED	🗱 TOOLS
	Q	Search		
	P	roposal Informa	tion [FRAPROP	1
	G	rant Information	n [FRAGRNT]	

On the Grant Maintenance (FRAGRNT), click Go

(←)	🔿 🐯 http:	s://bxeadmt	st.oit. nd.edu /applicationNavigator/seamless#Grant Maintenance (FRAGRNT)	🔎 👻 🛍 🖒 🏧 Banner Environme 🚺 default 😈	🕽 InsideND - Te	st // 関 App	olication Na × 📏	Oracle Fusion Mid	☆ ★☆
X 🔁	Convert 🔻 🕯	Select							
🚖 🥘	insideND 📘	Suggested	Sites 🔹 🃫 University of Notre Dame 🥖 Web Slice Gallery 👻 🐼 Welcome						
≡	Q	5	TEST - University of Notre Dame		A	Carol L. G	rontkowski	🔒 Sign Out	?
×	Grant N	//aintenan	ce FRAGRNT 9.3.6 (AWSTEST)			🔒 ADD	🖹 RETRIEVE	📥 RELATED	🌣 TOOLS
	c	Grant:	:00003696	Proposal:					Go
Gr	ant Text E	xists:							
Get	Started: Fi	ill out the	fields above and press Go.						

						- 🛛 X
< 🕞 🐚 https://bxeadmtest.oit.nd.edu/applicationNavigator/seamless#Grant Maintenance (FRAGRNT) 💫 🗸 🔒 (🗘 ় 🏘 Banner Environme 🚺	default 🕞 Ins	sideND - Test // 関 App	lication Na × 📏	Oracle Fusion Mid	合大学
× [®] Convert ▼ [₽] Select						
🙀 🙋 insideND 📘 Suggested Sites 🔻 🃫 University of Notre Dame 🍘 Web Slice Gallery 👻 🐼 Welcome						
			•		0	
EST - University of Notre Dame			Carol L. Gi	ontkowski	Sign Out	2
K Grant Maintenance FRAGRNT 9.3.6 (AWSTEST)			🔒 ADD	🖹 RETRIEVE	RELATED	🗱 TOOLS
Grant: G00003696 Proposal: Grant Text Exists:					Start O	ver
Main Grant Agency Location Cost Code Personnel Billing User Defined Data E	ffort Reporting Pass 1	Through Agency				
▼ GRANT MAINTENANCE				🖶 Insert 🗧	Delete 🖣 Copy	👻 Filter
Chart of Accounts *		Pass Through Indi	cator			
Responsible * 30145 Psychology	Alternate Description					
Organization						
Long Title * Help for Children dated 11/17/201	Status Date	12/14/2017				
Title * Help for Children dated 1	Current Amount					
Requires Effort Certification	Cumulative Amount					
Agency 902004650 Help for Children	Maximum Amount	23,	500.00			
Principal Investigator 900694457 Miller-Graff, Laura E.	Total Recipient]			
	Share		_			
Project Start Date * 12/01/2017	Related Grant					
Project End Date 11/30/2018	Grant Type	G Grant				
Proposal	Category	F Founda	ition			
Termination Date	Sub Category	D	Direct Funding			
Expenditure End	CFDA Number		Ĵ			
Date			,			
Status A Active	Sponsor ID	11/17/2017				~
Activity Date 12/14/2017 12:00:00 AM Activity User DSHEER					CANCEL	. SELECT
QUERY Record: 1/1 FRBGRNT_FRBGRNT_COAS_CODE [1]						ellucian

Use the Tabs to access other Banner pages from this form

							O X
< rightarrow https://bxeadmtest.oi	it.nd.edu/applicationNavigator/seamless#Grant Main	tenance (FRAGRNT) 🔎 👻 🔒 🕻	🕅 ় 🕅 Banner Environme 🛐	default 😈 I	insideND - Test // 関 Application Na 🗙 📏	, Oracle Fusion Mid	合大な
🗴 🔁 Convert 🔻 🕮 Select							
🙀 🍘 insideND 🕟 Suggested Site	es 👻 🊻 University of Notre Dame 🧉 Web Slice Ga	illery 🕶 🐼 Welcome					
					_		
🔳 Q 🛼 T	TEST - University of Notre Dar	me			🔘 Carol L. Grontkowski	🔒 Sign Out	?
0							
Grant Maintenance	FRAGRNT 9.3.6 (AWSTEST)				🖬 ADD 🚆 RETRIEVE 🚔 F	ELATED 🔅 TOOL	.s 1
Grant: G00003696 Proposa	al: Grant Text Exists:					Start	Over
Main Grant Agency	Location Cost Code Personnel	Billing User Defined Data Ef	fort Reporting Pass Tr	rough Agency			
▼ PERSONNEL					🗄 Insert	🖨 Delete 🛛 📲 Copy	🕈 🏹 Filter
ID DOO			Address Seguence				
	Miller-Gran, Laura E.		Address Sequence				
			Number				
Indicator * 001	Primary Investigator		Phone Type				
Chart of Accounts 1			Phone Sequence				
			Number				
Organization 301	45 Psychology		E-mail				
Salutation			Billing or Report				
			Format				
			- united				_
Inte			Fuil Time				
			Equivalency				
Address Type			Employee		v		
K ◀ 1 of 1 ► N	1 V Per Page					Re	cord 1 of 1

	T		CANCEL SELECT
https://	oxeadmtes	t.oit.nd.edu/BannerAdmin/?form=FRIORGH&ban_args=&ban_mode=xe#tabFragmt1TabCanvas-page_costCodeInformation	ellucian

FRIGITD- To query Grant Activity and Balance

1. Enter FRIGITD in the Search Box, click Enter



2. Fill out the fields and press GO.

E Q 🍋 TEST - University of Notre Dame			🔘 Carol L	Grontkowski	🔒 Sign Out	?
Grant Inception to Date FRIGITD 9.3.6 (AWSTEST)			🔒 A	dd 🖹 retrieve	📲 RELATED	🔅 тооі
Chart of Accounts: 1	Grant:	G00003678				Go
Grant Year: 16	Index:					
Fund:	Organization:	35030				
Program: 10000	Activity:					
Location:	Account Type:					
Account:	Account Summary:	All Levels	*			
Date From (MM/YY):	Date To (MM/YY):		/			
Include Revenue:	Exclude Indirect:					
Accounts	Costs	_				
Hierarchy:	Fund Summary:					
/ Sponsor Account:						

3. FRIGITD

Chart of Accou	t Inception to Date unts: 1 Grant: F	FRIGITD 9.3.6 (AWSTEST) Y13INT03 Internal Programs fo	r FY13 Grant Year: 16 Index: Fund: :	371506 Organiz	ation: 35030 Program: 400(ADD Activity:	RETRIEVE	RELATED	t Over
Location: A Include Reven	ccount Type:	Account: Account Summary: A Exclude Indirect Costs: H	Il Levels Date From (MM/YY): 07 / 16 Date lerarchy: Fund Summary: By Spons	e To (MM/YY): 06 or Account:	/ 17				
 GRANT INCEF Account 	TION TO DATE	Description	Adjusted Dudget	Activity	Commit	mente	🚼 Insert	Delete 📲 Co	py 🌹 Filter
71171	E	Advertising	Nojusten Dunger	0.00	100.00	Inerita	0.00	mable balance	-100.00
K ٵ 1 of	1	10 Per Page						R	ecord 1 of 1
* NET TOTAL							🔛 Insert	🗖 Delete 🛛 📭 Co	py 🔍 Filter
	Adjusted	Budget	Activity		Commitments		Availa	ble Balance	
		0.00	100.00		0.00			-100.00	

4. Highlight record and press Related and Grant Detail Information



5. Grant Transaction Detail by Account Code – use the scroll bar at the bottom to view additional columns

🗲 🏵 関	https://bxeadmtest.oit.r	d.edu/applicationNa	avigator/seamless#Gra	ant Transact	tion Detail Form (FRIGTRD)	🔎 👻 🔒 🖒 🉀 Banner Env 🚺 de	fault 🔄 InsideND	👹 Applica × 🕻	💱 ssbtest.oit 🔪	🔪 Oracle Fusi 🛓	Banner Gra	n ★ ₽
× ®Convert	▼ Select											
눩 🍘 insideN	D 📘 Suggested Sites 🕇	University of 1	Notre Dame <i> </i> Web	Slice Galle	ry 🕶 Welcome							
≡ C	X 堶 TE	ST - Unive	rsity of Notre	e Dam	e			Car	ol L. Grontko	owski 🕻	Sign Out	?
× Gra	int Transaction Def	ail Form FRIGT	RD 9.3.6 (AWST	EST)					🕯 ADD 🖹 F	RETRIEVE	RELATED	🏶 TOOLS
COA: 1 Gr	ant: FY13INT03	Index: Fund	: 371506 Orga	nization	: 35030 Account: 7	1171 Program: 40000 Activity:	Location: Com	mit: Year: 16	B Period:		Sta	rt Over
Date From: (07/01/2016 Date	ro: 06/30/2017	Pool:									
▼ GRANT TRA	ANSACTION DETAIL								(🕂 Insert 🛛 🗖 I	Delete 🛛 📲 Cop	oy 🍸 Filter
Account	Organization	Program	Activity Date	Туре	Document	Description	Commit	Fund	Activity	Location	Transacti	on Date
71171	35030	40000	05/02/2017	DNNI	!0444194	Wiest, Olaf G.	U	371506			05/03/20)17
71171	35030	40000	05/02/2017	INNI	TE234395	Wiest, Olaf Guenter.	U	371506			05/02/20)17
<												>
K < 1	of 1 🕨 🔰	10 V Per P	age								R	ecord 1 of 2

6. Select the record and under Related menu select Query Document



Processing a Banner Report

1. Enter in the Search Box FRRGITD and press enter.



2. On the GJAPCTL form, click GO

										- 0 ×
÷	🔿 関 http	os://bxeadm1	est.oit.nd.edu/applicationNavigator/seamless#Process Submission Controls (GJAPCTL)	오 👻 🔒 🖒 🚺 default	🐺 InsideND 🐺 Applica 🗙	📏 Oracle Fusi	🙀 InsideND	🔪 Oracle Fusi.	. 🙆 Banner Wo	☆ ★
×	Convert 👻	Select								
🚖 🤞	insideND	Suggestee	Sites 👻 🏧 University of Notre Dame 🥘 Web Slice Gallery 👻 🚳 Welcome							
=	Q	5	TEST - University of Notre Dame			Ca	arol L. Gro	ontkowski	Sign Out	?
×	Proces	s Submis	sion Controls GJAPCTL 9.3.7 (AWSTEST)				🔒 ADD	🖹 RETRIEVE	뤔 RELATED	🏶 TOOLS
	Pro	ocess:	RRGITD	Parameter Set:						Go
Ge	t Started: F	ill out the	fields above and press Go.							

- 3. Enter DATABASE in the Printer Control section.
- 4. Enter Parameter Values
 - a. Chart of Accounts = 1
 - b. As of Date Select Date
 - c. Grant From 260001
 - d. Grant To 270001
- 5. Use arrow to navigate to the Submission section
 - a. If you want to save the parameter values you have just entered, click Save Parameter. Enter Name and Description

								_ 0 _ ×
🧲 🔿 関 🖿	tps://bxeadmtest.oit. nd.edu /applicationNavigator/seamless#Saved Output Review	(GJIREVO) 🔎 👻	🖒 🚺 default 🐺 Inside	関 App_ × 🔪 inb	test 🔪 Oracle 🏥 Insi	še 🔪 Oracie 🔝	Banner 🏧 Search.	↑ ★ ₽
× Sconvert •	Select (
🙀 🧉 insideND	Suggested Sites • I University of Notre Dame 🖉 Web Slice Gallery •	P Welcome						
≡ Q	TEST - University of Notre Dame				Carol L	. Grontkowski	🔒 Sign Ou	t ?
× Proce	ess Submission Controls GJAPCTL 9.3.7 (AWSTEST)				→ ∧	od 🖹 retrievi	E 🕹 RELATED	🏶 TOOLS
Process: FRR	GITD Grant Inception to Date Report Parameter Set: GRANT	TEST					SI	art Over
	Lines 55	PDF Font			Delete After Date			^
* PARAMETER	VALUES					🔛 Insert	Delete 🖣 Copy	🌪 Filter
Number *	Parameters		Values					
01	Chart of Accounts		1					
02	As of Date		10/09/2007					
03	Enter Grant Option							
04	Grant From		260001					
05	Grant To		270001					
06	Grant Wildcards							
07	Specific Grants							
08	Fund Information							
🖌 🛋 🗍 of	1 N Per Page						Rei	ord 6 of 8
LENGTH: 1	TYPE: Character O/R: Required M/S: Single							
Chart of Acc	counts							
 SUBMISSION 						🖶 Insert	Delete 📲 Copy	Y Filter
	Save Parameter Set as		Hold / Submit	Hold ()	Submit			
	Name GRANT TEST 2 Description training							~
X X								SAVE

- 6. Click SAVE
- 7. Message regarding status of report

	0	Your request is being processed.
l	Ø	Saving current parameter values as TRAINING.
	0	Log file: frrgitd_5128731.log List file: frrgitd_5128731.lis

8. Go to Related and Review Output

RETRIEVE	RELATED	🏶 TOOLS	3
Q			
	output [GJIREV	0]	
Delete M	ultiple Saved O	utput [GJIRE)	VD]
Upload F	ile [GUAUPLP]		
Upload fil	e [GJAJFLU]		
Review P	DF/plain text o	utput [GJAJLI	S]

- 9. Double-click in the File Name field and it will display output files. Select .lis file to view the report. Click OK
- 10. To view the report in a web browser, select Tools and Show Document

		* TOOL
Q		
ACTIONS		
Refresh		F5
Export		Shift+F1
Print		Ctrl+P
Clear Record		Shift+F4
Clear Data		Shift+F5
Item Properties		
Display ID Image		
Exit Quickflow		
About Banner		
OPTIONS		
Show Document (Save and Prin	t File)

11. To show report in web browser select Yes

e) e N	1			res	No			
e)(-) N MConve		PDDCTTD						
Conve				0.04				
	nt • BSelect	energine billinger fin Absendes Sagement bil			Countral Connect Control		Cuser the same Cuser Dissue	A STATE
🛊 🥘 inside	eND 🚺 Sugges	sted Sites 👻 🏘 University of Notre Dame 👸 W	eb Slice Gallery • 🐵 Welc	ome				
03:25:	58 PM			University of Not:	e Dame		PAGE 1	
			G	rant Inception to Da AS OF 20-MAY-2005	te Report		FRRGITD	
113 5.0.		Weber Bree		GRANT: N444	40 SMURFIT-	STONE		
maic1:	1	Notre Dame		PROJECT PER	(10): 01-JAN-2	003 - 31-DEC-2008		
I/MANA/ GENCY:	GER: Sta Sm	even B. Skaar urfit-Stone						
IRGN	ACCOUNT	ACCOUNT TITLE	ADJUSTED	CURRENT PERIOD	INCEPTION TO DATE ACTV.	COMMITMENTS	AVAILABLE	
1005	52300	Grants Revenue Private	.00	2,289.87	40,975.68	.00	-40,975.68	
1005	52999	Crosswalk	126,000.00	.00	74,074.94	.00	51,925.06	
TOTAL		Grants and Contracts	126,000.00	2,289.87	115,050.62	.00	10,949.38	
81005	63020	Graduate Administrative	98,399.00	1,542.00	70,304.98	.00	28,094.02	
TOTAL		Salaries and Wages	98,399.00	1,542.00	70,304.98	.00	28,094.02	
31005	6500	Benefits	450.00	.00	.00	.00	450.00	
81005	65080	Medical	.00	.00	150.00	.00	-150.00	
TOTAL		Benefits	450.00	.00	150.00	.00	300.00	
1005	72001	Supplies	7,216.00	.00	4,132.42	1,532.00	1,551.58	
1005	72751	Lodging and Meals	54 035 00	- 00	164.00	.00	-164.00	
		Complete and Topper	(1,055100	242.02	41,030,36	1 532 00	12,220,24	
TOTAL		subbries and exbense	61,251.00	747.87	41, 339.20	1,032.00	11.112.14	
81005	77010	Airfare (Domestic)	4,400.00	.00	2,006.40	.00	2,393.60	
		oround transportation (b	.00	-00		.00		
TOTAL		Travel	4,400.00	.00	2,306.40	.00	2,093.60	

Maximum Amount: 20,000.00

Sponsor ID: NATIONAL ENDOWMENT FOR ARTS

Grant Code Inquiry (FRIGRNT)

The Grant Code Inquiry form allows you to view grant setup information.

Grant Code Ir Grant:

Agency:

Status:

Current Amount:

Principal Investigator ID:

1. For the most direct access: From the Main Menu page, in the Go field type FRIGRNT and press Enter.

> The Grant Organization Inquiry form (FRIGRNT) opens.

- 2. Enter *a Grant code*.
- 3. EXECUTE QUERY.

The query results are

returned.	
Grant Code:	Grant code and title
Principal Investigator ID:	Principal investigator—the faculty or staff person assigned responsibility for managing research and financial activity associated with a grant funded by a government or other external agency or sponsor
Agency:	Name of government or other external agency funding the grant
Status:	Active or Inactive
Responsible Organization:	Organization code

NEA 05-7000-7011

901349662 National Endowment for the Arts

Cumulative Amount:

Status Date:

Gilberto

15-FEB-2005

31-DEC-2006

47718 900518010 Cardenas

 Status:
 A
 Status Date:

 Project Start Date:
 01-JAN-2005
 Project End Date:

 Responsible Organization:
 1
 28030
 Institute for Latino Studies

20,000.00

Finding a Current Balance on Grants using FRIGITD

The FRIGITD allows you to view inception-to-date budget status of grant/contract funds where activity generally overlaps fiscal years. The Grant Inception to Date form (FRIGITD) enables you to view account type information, including adjusted budgets, inception-to-date actual activity, encumbrance, and available balance amounts in the 2xxxxx Fund code range.

Helpful hints for FRIGITD:

The **Grant Year** field is not the fiscal year, it is the year of the grant (i.e. 1=first year, 2=second year).

The **Date From** and **Date To** fields are system generated. To change them to a calendar range (for example, July 2004 to October 2004):

- ROLLBACK
- In the Date From field enter 07 04
- In the Date To field, enter **10 04**

🌺 Oracle Developer Forms Ru	untime - Web: Ope	n > FRIGITD				
Eile Edit Options Block	Item Record ⊆	uery <u>T</u> ools <u>H</u> elp				ORACL
🔲 🔊 🗎 i 🗏 🖨 🖻	🖻 í 🎓 🚡	' 😰 📾 🔀 I 💁 I	📙 í 🔀 🔀 í	🐳 l 🛞 l 🛞 l 🗴		
🙀 Grant Inception to Date	FRIGITD 7.1 (BNRPPRD7) DODODO				00000000000000000000000000000000000000
Chart of Accounts: Index: Program: Account Type: Date From (MM/YY):		Grant: Fund: Activity: Account: Date To (MM/YY):		Organization: Location: Account Summary:	All Levels	Grant Year: Fund Summary Hierarchy By Sponsor Account Include Revenue Accounts

NEXT BLOCK

To view detailed transaction information on FRIGITD:

1. Access FRIGITD using one of these methods:

For the most direct access: From the Main Menu page, in the Go field type **FRIGITD** and press **Enter**.

OR

From the Main Menu page select: Financial System > Research Accounting > Research Accounting Grants > Grant Inquiry > Grant Inception to Date.

2. In the Key block:

In the COA field enter 1.

Enter *the Grant Number*.

NOTE: The Year field refers to the year of the grant (1st, 2nd, 3rd), not the calendar or fiscal year. **Leave this field blank**.

Do **not** include revenue account (**leave unchecked**).

3. NEXT BLOCK.





Information block:

Account	Тур	e	A	djusted Budget		Activity	Commitments	A	vailable Balance
65100	L	Social Security		0.00		227.80	0.00		-227.80
71175	E	Photographic Services		0.00	[50.00	0.00		-50.00
71258	E	Professional-Consulting		20,000.00	[15,000.00	0.00		5,000.00
					[
					[
					[
					[
					[
					[
					[
					[
					[
					[
					[
		Net Total	:	20,000.00	[15,277.80	0.00		4,722.20

Account:	Displays the Account codes sequentially
Туре:	L=Labor; E-Expense, R=Revenue, T=Transfer
Desc:	Account code description
Adjusted Budget:	Current adjusted budget for the Account code
Activity:	Grant inception-to-date activity
Commitments:	Current encumbrance total for the Account code
Available Bal:	Remaining budget
Net Total:	The total of the records in each column

NOTE: Once you have received the grant inception-to-date information, **ROLLBACK** to return to the Main block and adjust the date range for a specific period.

To view detailed information about a particular account using FRIGTRD:

FRIGTRD is the companion form to the FRIGITD, Inception to Date budget status form. FRIGITD is used to view inception-to-date transaction activity for grant/contract funds in the 2XXXXX fund code range.

1. Click in the **Activity** field, which will highlight the row.

2. From the **Options** menu, select **Grant Detail** Information.

Chart of Index: Program Account Date Fro	Accounts: : Type: m (MM/YY):	1 V G 20 V A 01 / 05 C	irant: und: ictivity: iccount: Pate To (MM	N47718 200831 • • • • • • • • • • • • • •	VIEA 05-7000-7 Organization: Location: Account Summ
Account	Туре		A	djusted Budget	Activity
65100	L Social Sec	urity		0.00	227.80
71175	E Photograp	hic Services		0.00	50.00
0racle Dev	eloper Forms R	untime - Web: Onen 1		20,000.00	
ile Edit <mark>O</mark> E 🧐 Grant I E	ptions Block rant Detail In ormat Display	Item Record Que formation Preferences			
Chart of Index: Program	Accounts:	1 🛡 G			

3. NEXT BLOCK.

FRIGITD will show all activity (budget, encumbrances, and expenses).

Grant Transaction Detail Form FR COA Grant Index V V 1 N47718 2 20	IGTRD 7.0 (BNRPPRD7) Fund Organization Av v 00831 28030 65	Count Prog 100 20	ram Activity Location Commit	: Year F	Period Date Fro	m Date To 15 31-MAR-2006
Account Organization Program	Activity Date Type	Document PY000295	Description 12/31/2005 FEES-PROFESS'NAL P	Field YTD	Amount 227.80	Increase(+) or Decrease(-) +
			Scroll to view all of he information.			

Account:	Displays the Account codes sequentially
Organization:	Organization code
Program:	Program code
Activity Date:	Date transaction record was entered in the Finance System
Туре:	Rule Class code
Document:	Displays the transaction Document number
Description:	Displays the description
Commit:	
Fund:	Fund code
Activity:	Activity code
Loc:	Location code
Transaction Date:	Date the transaction was posted in the system
Field:	Field column displays the following codes: YTD (year-to-
	date), OBD (original budget), ENC (encumbrances)
Amount:	Displays the transaction amount
Increase or Decrease:	Displays (+) for increase (-) for decrease

To view only year-to-date transactions using FRIGTRD:

1. Click ROLLBACK.	
2. Enter the report criteria (COA, Grant, Date From and Date To).	Image: State of the state
3. NEXT BLOCK.	
4. In the FLD column in the Information block area, enter YTD .	COA Grant Index Fund Organization Account Program Activity Location Commit Year Period Date From Date To ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ■ □ □ □ □
5. EXECUTE QUERY.	COA Grant Transaction Detail Forn FRIGTRD 7.0 (BNRPRD7)
FRIGTRD will show only year-to-date transactions. You must scroll down to see final total.	Account Organization Program Activity Date Type Document Description Field Amount Decrease(-) 5000 2000 22-DEC-2000 FT01 PY000255 12/31/2005 FEES-PROFESSINAL P TD 227.80 + Image: Constraint of the state of the stat
6. <u>To get to the</u> <u>last record for</u> <u>the grand total</u> <u>of what has</u> <u>been spent to</u> <u>date</u> , from the Options menu select Query	

	Total for all
	Decende
	Recoras.
7.	To return to
•••	
	FRIGHD, click
	on the Exit
	on the Exit
	icon on the
	toolbar
	1001001.

Grant Inception-to-Date Report Using FRRGITD

1. From the Main Menu page, in the Go field type **FRRGITD** and press **Enter**.

- On the GJAPCTL form, NEXT BLOCK to the Printer Control block.
- 3. In the Printer field, enter **Database**.

Enter any of the following Parameter Values:

01	COA (Required) Enter 1
02	As of Date (Hint: Enter q
	and it will fill in today's
	date.)
03	Grant Option (Enter s
	for specific grant or r
	for range of grant
	funds)
04	Grant From
05	Grant To
06	Grant Wildcard
07	Specific Grants
08	Fund Information



Submit

○ Hold

4. **NEXT BLOCK** to the

Submission area.

- 5. To save this report:
 - a. Click the **Save Parameters** check box.

Submission

- b. In the As field, enter a name for the report.
- c. SAVE
- 6. Click **OK** to the Report Number message.
- 7. SAVE.

The Auto Hint/Status Bar will display the report output file name.

8. From the **Options** menu, select **Review Output**.

☑ Save Parameter Set as	Name:	44440	Descriptior
Saving current parameter values as 4 Record: 0/1	144440. 	 en - Mar. 13	<osc></osc>

Saving current parameter values as 444440.

Name: 444440 Description: 44440 444450



9.

- 10. Double-click on *the output file name* (in this instance, frrgtd_188401.lis) to open and review the report.
- 11. Click **OK**.

Finalingita_18	8401.1%			
Output File Na	ame		Record C	οι
frraitd 18840	1.lis			1
fregited 18840	1 log			
Ingita_10040	r.log			
				-
Saved Output Review GJI Process: FRRGITD Number: 351933	REVO 7.0 (BNRPPRD7) %	Report	v Lines: 1	16
Saved Output Review GJI Process: FRRGITD Number: 351933 06-MAR-2006 14:05:59	REVO 7.0 (BNRPPRD7) 3 Grant Inception to Date File Name: frrgtd_3	Report 5153336 Thisweesity of Notee Date	Lines: 1 PAGE 1	16
Process: FRRGITD Number: 351933 06-MAR-2006 14:05:59	REVO 7.0 (BNRPPRD7) % Grant Inception to Date File Name: frrgkd_3	Report 051933.le Thioversity of Noter Dawa Gent Inception to Dave Pepert	Lines: 1 PAGE 1 PRESITD	16
Saved Output Review GII Process: FRACITO [Number: 351933 [06-MAR-2006 14:85:59	REVO 7.8 (BNRPPRD7) Grant Inception to Date T File Nome: [frrgtd_3	Paport 551933.ls Thisterrity of Notre Dave Grant Inception to Dave Report AS 07 04-MAR-2006	V Lines: 1 FACE 1 FREGITD	16
253aved Output Review G31 Process: FRAGITO [S31933] 06-948-2006 14:85:59	REVO 7.0 (GNRPPRD7) 27 Grant Inception to Date File Name: [froed_3	Report 55533.a Daiwerstry of Note Deas Grant Inception to Date Report AS 07 06-MAR-2006 ** Report Control Information (frrgitd release 5.3) ***	V Lines: 2 Part 1 Part 1	16
Process: FRAGITO [Number: 351933] 66-MAR-2006 14:85:59 Parameter Name	REUO 7.0 (Bildeshop) // - - Grant Inception to Date - File Name: [frotd_3	Report S1933.6 Baiversity of Morse Pase Geant Inception to Bate Report AS 07 06-588-2006 ** Report Control Information (ftrgitd release 5.3) *** Message	♥ Lines: Mat 1 PP6TD	16
Stated Output Review G33 Process: FRRGTO [Number: 551933 [06-NAR-2006 14:05:59 Parsaeter Neae Parsaeter Neae Parsaeter Sea No	REVO 7.0 (ah699907) Transform (negation to Data File Name: (mged_) File Name: (mged_) Value Value 351933	Report DEISSJ 65 Cent Inorption to Date Papert AS 07 06-MAR-2006 ** Pepert Control Information (ffrgidd telease 5.3) *** <u>Resease</u>	P Lines: 3	16
Paraetet Name Paraetet Same	EEUO 7.0 (BMREPRO)) Grant Inseption to Date File Kame: [Frge3.] Value Value 351933	Report S1533 de Gent Inception to Dave Report AS 07 06-MAR-2006 ** Report Control Information (frrgitd release 5.3) *** Message	V Lines: 7	16
Process: FRGITD [Process: FRGITD] SS1933 [Go-HAR-2006 14:05:59 Pataseter Name Pataseter Sea No Chart of Accounts An of Date Sear Online	REVO 7.0 (ANREARD) // Grant Inteption to Date File Name: [Frotd_3 Value 251933 06-Fue-2006	Report 55333a Buiversity of Note Deas Geant Inception to Date Report AS 07 06-MAR-2006 ** Report Control Information (frrgitd release 5.3) *** Ressage 	V Lines: 7	16
Stand Gurout Review G31 Process: FRRGTO Number: 351933 G6-BUR-2006 14:05:59 Patasetes Nase Patasetes Nase Patasetes Seg No Chart of Accounts As of Date Grant Option Pand Info Y or (N)	PELIO 7.0 (MHEPPED)	Report District description to Date Papert All D7 06-MAR-2006 ** Report Control Information (firgitd release 5.3) *** Ressage All Grants Will not Include Find Information	■ Lines: 1 PAGE 1 PROITD	16

12. To open the report in your browser, from the **Options** menu select **Show Document** (Save and Print File) to display the report in the browser window.

🌺 Oracle D	eveloper F	orms R	untime	- Web: O	lpen > G	JAPCTL -	- GJIRE'
Eile Edit	Options	Block	Item	Record	Query	Tools	Help
🔲 🔊 🙀 Saved	Show Do Delete C	ocumer output	nt (Sav	re and Pr	rint File)) 🔁
Proces Numbe	s: FRR	GITD 933	•	irant Inci File Na	eption i ame:	to Date frrgitd_3	Report 351933.

https://bannerapp1.dc.nd.edu:90)70/pls/BNRPPRD7/gokoutp.P_Sho	wReq?pipe_name=ORA\$PIPE\$00418155000 - Microsoft Internet Explorer	
File Edit View Favorites Tools	Help		
🕞 Back 🔻 🕑 👻 🛃 🔮 🎸	🖌 🔎 Search 🤺 Favorites) 😞 😓 🗔 📙 🌾 🎎 🙏 🥸	
Links 🕘 inside nd pprd 🛛 🙆 insideND	🥘 insideNDtrnd 🛛 👸 NDFCU 🖉 Pini	nacle Internet Viewer 🛛 🕘 insidend 7.x 🖉 ND EDS Authentication Facility	
Address 🙆 https://bannerapp1.dc.nd.e	edu:9070/pls/BNRPPRD7/gokoutp.P_Sho	wReq?pipe_name=ORA\$PIPE\$004181550001&sess_id=6651673&user_name=MCCOYE	💌 🔁 Go
Google -	🔹 🔀 Search 🔹 🚿 🙅 69 block	ed 🛛 👋 Check 👻 🔍 AutoLink 👻 😓 AutoFill 🛛 🔩 Options 🔗	
D06-M&R-2006 14:05:59		University of Notre Dame Grant Inception to Date Report AS OF 06-MAR-2006	F
	* .	* * Report Control Information (frrgitd release 5.3) * * *	
Parameter Name	Value	Message	
Parameter Seq No Chart of Accounts	351933		
As of Date	06-MAR-2006	All Grants	
Fund Info Y or [N] Line Count	Ν	Will not Include Fund Information Chosen number of lines per page	
			<u>_</u>