

March 2012

Monday	Tuesday	Wednesday	Thursday	Friday
27  Hourly: Time Reporting (Timesheets or Ultra Time) due to Payroll by 9 am for 3/2 Pay	28	29  Salaried: Pay Date  Faculty: Pay Date	1  Pension: Pay Day	2  Hourly: Pay Date
5  Hourly (Staff/Temp): Paper PAF due for 3/16 pay to HR by 5pm  Salaried: Paper PAF due for 3/15 pay to HR & Office of Research by 5pm	6	7  Hourly (Students): Last day to enter student jobs for the 3/16 pay  Salaried (Student Stipends): Last day to enter student jobs for 3/15 pay	8	9  Salaried: Non-Exempt Absence and Overtime Forms due to Payroll by 9 am for 3/15 Pay
12  Hourly: Time Reporting (Timesheets or Ultra Time) due to Payroll by 9 am for 3/16 Pay	13	14	15  Salaried: Pay Date	16  Hourly: Pay Date
19  Hourly (Staff/Temp): Paper PAF due for 3/30 pay to HR by 5pm	20  Salaried: Paper PAF due for 3/30 pay to HR & Office of Research by 5pm	21  Hourly (Students): Last day to enter student jobs for the 3/30 pay	22  Salaried (Student Stipends): Last day to enter student jobs for 3/30 pay  Faculty: Last day to enter faculty jobs for 3/30 pay	23
26  Hourly: Time Reporting (Timesheets or Ultra Time) due to Payroll by 9 am for 3/30 Pay  Salaried: Non-Exempt Absence and Overtime Forms due to Payroll by 9 am for 3/30 Pay	27	28	29	30  Hourly: Pay Date  Salaried: Pay Date  Faculty: Pay Date