

# February 2012

Monday	Tuesday	Wednesday	Thursday	Friday
30  <b>Hourly:</b> Time Reporting (Timesheets or Ultra Time) due to Payroll by 9 am for 2/3 Pay	31  <b>Salaried:</b> Pay Date  <b>Faculty:</b> Pay Date	1  <b>Pension:</b> Pay Day	2	3  <b>Hourly:</b> Pay Date  <b>Salaried:</b> Paper PAF due for 2/15 pay to HR & Office of Research by 5pm
6  <b>Hourly (Staff/Temp):</b> Paper PAF due for 2/17 pay to HR by 5pm	7  <b>Salaried (Student Stipends):</b> Last day to enter student jobs for 2/15 pay	8  <b>Hourly (Students):</b> Last day to enter student jobs for the 2/17 pay	9  <b>Salaried:</b> Non-Exempt Absence and Overtime Forms due to Payroll by 9 am for 2/15 Pay	10
13  <b>Hourly:</b> Time Reporting (Timesheets or Ultra Time) due to Payroll by 9 am for 2/17 Pay	14	15  <b>Salaried:</b> Pay Date	16	17  <b>Hourly:</b> Pay Date  <b>Salaried:</b> Paper PAF due for 2/29 pay to HR & Office of Research by 5pm
20  <b>Hourly (Staff/Temp):</b> Paper PAF due for 3/2 pay to HR by 5pm	21  <b>Salaried (Student Stipends):</b> Last day to enter student jobs for 2/29 pay  <b>Faculty:</b> Last day to enter faculty jobs for 2/29 pay	22  <b>Hourly (Students):</b> Last day to enter student jobs for the 3/2 pay	23  <b>Salaried:</b> Non-Exempt Absence and Overtime Forms due to Payroll by 9 am for 2/29 Pay	24
27  <b>Hourly:</b> Time Reporting (Timesheets or Ultra Time) due to Payroll by 9 am for 3/2 Pay	28	29  <b>Salaried:</b> Pay Date  <b>Faculty:</b> Pay Date	1  <b>Pension:</b> Pay Day	2  <b>Hourly:</b> Pay Date