




















April 2012

Monday	Tuesday	Wednesday	Thursday	Friday
<p>2</p>  Pension: Pay Day  Hourly (Staff/Temp): Paper PAF due for 4/13 pay to HR by 5pm	<p>3</p>  Salaried: Paper PAF due for 4/13 pay to HR & Office of Research by 5pm	<p>4</p>  Hourly (Students): Last day to enter student jobs for the 4/13 pay	<p>5</p>  Salaried (Student Stipends): Last day to enter student jobs for 4/13 pay	6
<p>9</p>  Hourly: Time Reporting (Timesheets or Ultra Time) due to Payroll by 9 am for 4/13 Pay  Salaried: Non-Exempt Absence and Overtime Forms due to Payroll by 9 am for 4/13 Pay	10	11	12	<p>13</p>  Hourly: Pay Date  Salaried: Pay Date
<p>16</p>  Hourly (Staff/Temp): Paper PAF due for 4/27 pay to HR by 5pm	17	<p>18</p>  Hourly (Students): Last day to enter student jobs for the 4/27 pay  Salaried: Paper PAF due for 4/30 pay to HR & Office of Research by 5pm	19	<p>20</p>  Salaried (Student Stipends): Last day to enter student jobs for 4/30 pay  Faculty: Last day to enter faculty jobs for 4/30 pay
<p>23</p>  Hourly: Time Reporting (Timesheets or Ultra Time) due to Payroll by 9 am for 4/27 Pay	<p>24</p>  Salaried: Non-Exempt Absence and Overtime Forms due to Payroll by 9 am for 4/30 Pay	25	26	<p>27</p>  Hourly: Pay Date
<p>30</p>  Salaried: Pay Date  Faculty: Pay Date  Hourly (Staff/Temp): Paper PAF due for 5/11 pay to HR by 5pm	<p>1</p>  Pension: Pay Day	<p>2</p>  Hourly (Students): Last day to enter student jobs for the 5/11 pay	<p>3</p>  Salaried: Paper PAF due for 5/15 pay to HR & Office of Research by 5pm	<p>4</p>