














November 2009

Monday	Tuesday	Wednesday	Thursday	Friday
2  Pension: Pay Day  Hourly: PAF due for 11/13 pay to HR/SEO by 5pm  Salaried: PAF due for 11/13 pay to HR, SEO, Office of Research by 5pm	3	4  Salaried: Non-Exempt Absence and Overtime Forms due to Payroll Office for 11/13 Pay	5	6
9  Hourly: Time Reporting (Timesheets or Ultra Time) due to Payroll by 9 am for 11/13 Pay	10	11	12	13  Hourly: Pay Date  Salaried: Pay Date
16  Hourly: PAF due for 11/25 pay to HR/SEO by 5pm  Salaried: PAF due for 11/30 pay to HR, SEO, Office of Research by 5pm	17	18  Faculty: EPAF entry due for 11/30 pay	19  Salaried: Non-Exempt Absence and Overtime Forms due to Payroll Office for 11/30 Pay	20  Hourly: Time Reporting (Timesheets or Ultra Time) due to Payroll by 5 pm for 11/25 Pay
23	24	25  Hourly: Pay Date	26 Thanksgiving-Closed	27 Thanksgiving-Closed
30  Faculty: Pay Date  Salaried: Pay Date  Hourly: PAF due for 12/11 pay to HR/SEO by 5pm	1  Pension: Pay Day	2	3  Salaried: PAF due for 12/15 pay to HR, SEO, Office of Research by 5pm	4