

**University of Notre Dame
Gift Routing Form**

Attention: Development Office, 1100 Grace Hall

(No cover memorandum or letter need be sent with this form)

Department/Institute: _____

Source of Gift: _____

Amount, or Description of Property: _____

Date Received: _____

Donor's Restrictions (attach copy of donor letter): _____

Proposed Use by Recipient: _____

	*Fund (6)	*Org (5)	*Account(5)	*Program(5)	Activity(5)	Location(4)
Proposed FOAPAL						

*Required fields for data entry (#) identifies the length of number

New Restricted Account Needed? Yes _____ No _____

Account Administrator for New Restriced Account _____

Please enclose a copy of the acknowledgment letter sent to the donor. If the gift has not been acknowledged, or if you prefer Development to acknowledge, please document below:

Originator of this Form: _____ Date _____

Signatures _____

Chair/Dept. Head: _____ Date _____

Comments: _____

Dean/Vice President _____ Date _____

Comments _____

University Relations Comment _____