Commonly-Used Banner Account Codes – Quick Reference Guide WNOTRE DAME OFFICE OF THE CONTROLLER

Supplies & Expense Account	Code
Advertising	71171
Allowance-Moving	71264
Bereavement	72501
Binding	71172
Books	72011
Brochures	71187
Charitable Contributions	72502
Computers < \$5, 000	72301
Duplicating/Copying	71179
Editing	71173
Entertainment-Beverage/Alcohol	72451
Entertainment-Clubs & Organizations	72452
Entertainment-Event Tickets	72453
Entertainment-Flowers	72455
Entertainment-Food	72454
Entertainment-General	72450
Entmt-Alcohol Allowable-Grants Only	72459
Express Mail	71211
Inbound Freight Charges	71091
Outbound Freight Charges	71092
Furniture < \$5, 000	72305
Gifts	72503
Lab Equipment < \$5,000	72307
Lectures	71253
Maintenance-General Services	71150
Medical Fees	71255
Media/Audio Services	71178
Office Supplies	72251
Other Equipment < \$5,000	72310
Operational Supplies-Flowers/Decor	72298
Parking Passes	72403
Postage	71212
Printing	71176
Photographic Services	71175
Professional Education	72551
Professional Computing	71257
Professional Consulting	71258
Professional-Legal	71259
Professional Memberships	72552
Professional-Other	71269
Rental Equipment	72591
Rental Facilities	72592
Software	72660

Supplies & Expense Account	Code
Software	72660
Software Licenses	72661
Subscriptions	72553
Supplies	72001

Travel Account	Code
Domestic Travel	
Airfare	77010
Conference Fees	77020
Ground Transportation	77030
Incidentals	77040
Lodging	77050
Meals & Entertainment	77060
Per Diem	77070
Travel Package	77080
Travel Participant	77090
Foreign Travel	
Airfare	77510
Conference Fees	77520
Ground Transportation	77530
Incidentals	77540
Lodging	77550
Meals	77560
Per Diem	77570
Travel Package	77580
Travel Participant	77590

Repair & Maintenance Account	Code
R & M Buildings-Elevator Service	78010
R & M Buildings-HVAC	78030
R & M Buildings-Other	78050
R & M Equipment-Computer	78110
R & M Equipment-Furniture	78130
R & M Equipment-General Office	78150
R & M Equipment-Laboratory	78170
R & M Equipment-Other	78190
R & M Equipment-Vehicles	78210
R & M Equipment-Miscellaneous	78260

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Capital Asset Account	Code
Furniture > \$5,000	79520
Office > \$5,000	79500
Equipment – Office > \$5,000	79510
Lab Equipment > \$5,000	79400
Networking > \$5,000	79210
Computer Equipment > \$5,000	79230
System&Application Software > \$5,000	79220
Autos, SUVs, Trucks > \$5,000	79700
Equipment – Other > \$5,000	79300

Revenue Account	Code
General Investment Income	55202
Gifts	59009
Investment Income	55000
Membership Fees	56130
Other Source 1	58001
Other Source 2	58002

Transfer Account	Code
Funding Transfer-In	81072
Funding Transfer-Out	81071
Unrestricted Allocation	83075

Labor Account	Code
Faculty – T & R	61000
Faculty – Non-Regular	61004
Faculty – Instructional	61006
Faculty – Support	61110
Faculty – Assistant Professor	61020
Faculty – Associate Professor	61030
Post – Doctoral Fellowships	62010
Post – Doctoral Salary	62020
Staff - Administrative	64010
Staff - Service	64020
Staff – Support	64030
Staff – Temp	64035
Graduate Hourly	63010
Research Assistant	63021
Teaching Assistant	63022
Undergraduate – Salaries	63030
Benefits	65000

Complete listing of Labor and Non-Labor Account codes can be found on the <u>Controller's website</u>.

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